

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, SEPTEMBER 12, 2011.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. G. Kruck, Dr. L. Ross, Mr. M. Snelling, Mr. K. Sumner

Secretary-Treasurer, Mr. G. F. Barnes and Recording Secretary, Ms. S. Bailey.

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer.

The Meeting started at 7:10 p.m. The Chairperson welcomed everyone in attendance including the students observing the meeting from Assiniboine Community College.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

Secretary-Treasurer, Mr. Barnes, noted the response to the Trustee Inquiry regarding student support was being reviewed and a revised schedule would be provided to the Board of Trustees at their next Regular Meeting to reflect the proper coding of accounts in this area.

Mr. Barnes, Secretary-Treasurer, also requested the addition of Confidential #3 to be discussed In-Camera regarding a Senior Administration Personnel matter.

Superintendent, Dr. Michaels, confirmed she had one personnel item for In-Camera discussion.

Trustee Bowslaugh also requested the addition of one item for In-Camera discussion at the end of the meeting.

Mr. Bartlette – Mr. Karnes
That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held August 29, 2011 were circulated.

Mr. Snelling – Mr. Bartlette
That the Minutes be adopted.
Carried.

- b) The Minutes of the Special Board Meeting held September 6, 2011 were circulated.

Mr. Karnes – Mrs. Bowslaugh
That the Minutes be adopted.
Carried.

2.00 GOVERNANCE MATTERS:

- a) Implementation of Board of Trustees Governance Goals 2010 – 2014 – Status Report.

Superintendent, Dr. Michaels, reviewed Appendix “D” of the Report of Senior Administration regarding the status of the Board of Trustees Governance Goals 2010 – 2014. Trustees asked questions regarding the graduation rate and how it had been calculated and how it will be calculated in the future to change the parameters of the goal regarding graduation rates. Questions were asked for clarification regarding the drop-out rate; the provincial graduation rate; and the impact Bill 13 will have on the Division’s graduation rate. It was noted that the Division has not received much media coverage on the successful graduation rate. The Board of Trustees concluded discussions by stating how proud they were of the students and staff of the Division for achieving this graduation milestone.

2.01 Presentations For Information**2.02 Reports of Committees**

- a) Policy Review Committee Minutes

The written report of the Policy Review Committee meeting held September 6, 2011 was circulated.

Mr. Bartlette, Chairperson of the Policy Review Committee meeting, highlighted the Committee’s discussions regarding the Nutrition Policy and whether or not the use of chocolate bars for fundraising by Parent Council Groups should be allowed. It was noted the Committee could not come to a consensus on the issue and agreed to bring the matter to the full Board for direction. Trustees spoke for and against allowing the sale of chocolate bars as a fundraiser under the Nutrition Policy. It was noted parents had originally asked that chocolate bars not be sold and now it appeared that parent groups were the ones asking that the sale of

chocolate bars be allowed. Discussions were held regarding the possibility of consulting with parents and teachers on this matter; the possibility of a fundraising policy; and following provincial guidelines. It was agreed the matter would be referred back to Policy Review Committee for further discussion and review based on the comments and feedback the Committee had received at the Board table.

Trustee Ross requested clarification regarding process for review of policies noting that Policy 1005 had recently been reviewed in detail by the previous Board of Trustees.

Mr. Bartlette – Mr. Kruck
That the Minutes be received and filed.

Carried.

b) Other

- Trustee Sefton noted the Division's Annual Welcome Back Breakfast had been held on September 6, 2011 at the Victoria Inn. He stated the event had been well attended and felt it was a great way to start the school year.

2.03 Delegations and Petitions

NIL

2.04 Communications for Action

NIL

2.05 BUSINESS ARISING

- From Previous Delegations

- From Board Agenda

- MAST issues (last meeting of the month)

- From Report of Senior Administration

- a) School Reports – NIL
- b) Instructional Reports – iPad Pilot Project – Reg Reimer

Technology in Learning Specialist, Mr. Reg Reimer, spoke to the Board of Trustees about the iPad Pilot Project which had been conducted during the past school year. Mr. Gary Sallows, teacher at King George School joined Mr. Reimer for the presentation. Mr. Reimer reviewed the definition of mobile computing. He addressed the goals of the pilot project and what was involved in the project. He

explained why iPads had been chosen and who participated in the project. Mr. Sallows provided insight into what had taken place in the classroom and the work and achievement of students who had participated in the project. Trustees asked questions for clarification with respect to the tech support which would be required, the durability of the iPad, the cost, the lifespan of the iPad and whether or not Trustees could attend a class using the iPad to observe how mobile computing worked in the classroom. Mr. Sallows invited Trustees to attend King George School at any time to observe students using mobile computing. The Chairperson thanked Mr. Reimer and Mr. Sallows for their presentation.

c) Items from Report

- Recognition of Trade Experience – Referred Motions.
- Rescind and Replace Policy 8002 – Referred Motions.
- Rescind and Replace Policy 9056 – Referred Motions.
- Access Agreement – City of Brandon – Referred Motions.
- Discharge/Appoint Board Committees – Referred Motions.
- MSBA/MASS Joint Presentation on PISA – September 30, 2011 – Division Representatives.
- Trustee Inquiries:
 - o Capital Projects – Trustee Karnes
 - o Student Support – Trustee Kruck

2.06 Public Inquiries (max. 15 minutes)

NIL

2.07 Motions

- 119/2011 Mr. Kruck – Mr. Snelling
That Robert Prévost, Vocational Arts Teacher, be granted 3 (three) increments for the first 3 years of trade experience as per Article 8 of the Collective Agreement.
Carried.
- 120/2011 Mr. Karnes – Mr. Bartlette
That Policy and Procedures 8002 – “Use of Expendable Equipment in Schools by Outside Organizations” be rescinded and replace same with Policy and Procedures 8002 – “Use of Expendable Equipment in Schools by Outside Organizations”.
Carried.
- 121/2011 Mr. Snelling – Mr. Kruck
That Procedures 9056 – “Joint Funding of Recreation Facilities” be rescinded and replace same with Policy 9056 – “Joint Use of Community Facilities”.
Carried.
- 122/2011 Mr. Karnes – Mr. Bartlette
That the Access Agreement with the City of Brandon providing access over Division property to the portion of the East-West lane adjacent to the northern boundary of the Vincent Massey High School site be approved; and the Chairperson and Secretary-Treasurer be authorized to sign the agreement.
Carried.

- 123/2011 Mr. Kruck – Mr. Snelling
That the following Committee and Board representatives set up during the 2010/2011 school year be and are hereby discharged with thanks:

Education	Facilities/Transportation
Personnel	Finance
Divisional Futures & Community Relations	Policy Review
MSBA Resolutions	Joint City Task Force
Trustee Professional Development	Teacher Liaison
Workplace Safety & Health	Friends of Education
Support Personnel Labour/Management	Food for Thought
School Division/Parent/Guardian Advisory	BNRC
Joint Chamber/Division	Joint Job Evaluation Review
Brandon Community Drug & Alcohol Education Coalition	

Carried.

- 124/2011 Dr. Ross – Mr. Karnes
That Committees of the Board, effective September 12, 2011, be and are hereby approved as follows:

Education: P. Bartlette, P. Bowslaugh, D. Karnes, K. Sumner (alternate)
Facilities & Transportation: D. Karnes, M. Sefton, M. Snelling, P. Bowslaugh (alternate)
Personnel: D. Karnes, G. Kruck, L. Ross, M. Snelling (alternate)
Divisional Futures & Community Relations: P. Bowslaugh, G. Kruck, K. Sumner, M. Snelling (alternate)
Finance: P. Bartlette, M. Sefton, M. Snelling, L. Ross (alternate)
Policy Review: P. Bartlette, G. Kruck, K. Sumner (alternate to be determined)

Carried.

- 125/2011 Mr. Snelling – Mr. Kruck
That Ad-Hoc Committees of the Board, effective September 12, 2011 be and are hereby approved as follows:

MSBA Resolutions: L. Ross and M. Sefton

Carried.

- 126/2011 Mr. Karnes - Dr. Ross
That the appointment of Trustee representatives to the following external committees be approved effective September 12, 2011:

Brandon Community Drug & Alcohol Education Coalition: G. Kruck and L. Ross

Carried.

- 127/2011 Mr. Kruck – Mr. Snelling
That Sub-Committees of the Board, effective September 12, 2011 be and are hereby approved as follows:

Joint Division/City Task Force: P. Bowslaugh, G. Kruck, K. Sumner, M. Snelling (alternate)

Workplace Safety and Health: M. Snelling

Teacher Liaison: P. Bowslaugh, G. Kruck, K. Sumner, M. Snelling (alternate)

Support Personnel Labour Management: D. Karnes, G. Kruck (alternate)

Friends of Education: P. Bartlette

School Division/Parent/Guardian Advisory: G. Kruck, P. Bowslaugh, K. Sumner (alternate)

Food for Thought: K. Sumner

Brandon Neighbourhood Renewal Corporation: G. Kruck

Joint Job Evaluation Review: D. Karnes, L. Ross, G. Kruck (alternate)

Trustee Snelling requested a friendly amendment to add the word “Corporation” to the Brandon Neighbourhood Renewal Subcommittee.

Carried.

- 128/2011 Dr. Ross - Mr. Bartlette
That the following policies are hereby reaffirmed:
- Policy 1009 – “Time Capsule”;
 - Policy 1011 – “Brandon Chamber of Commerce”.

Carried.

2.08 Bylaws

NIL

2.09 Giving of Notice

NIL

2.10 Inquiries

- Trustee Inquiries

- a) Trustee Sumner requested the following from Senior Administration:

“That Senior Administration provide a report to the Board on engaging the active participation of students in our strategic planning, governance and/or budget processes, with identification of specific opportunities, options, and considerations.”

Mr. Sumner did not provide a deadline for delivery of the report but confirmed it would be appreciated if the report could be presented during the first semester, in time for budget considerations.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Superintendent, Dr. Michaels, noted the Manitoba School Boards Association and the Manitoba Association of School Superintendents were offering a joint members' session on the morning of September 30, 2011 on the topic of interpreting PISA results. She confirmed that the Brandon School Division had agreed to participate in this session and requested a Trustee join her to make the presentation. Trustee Ross volunteered to represent the Board of Trustees at this information session.

Dr. Michaels also highlighted the Senior High Access Committee meeting and answered Trustee questions regarding the effect of School Initiated Course (SIC) restrictions recently imposed by the Minister of Education. She confirmed that the Division had yet to receive official notification from the government regarding these restrictions.

The Superintendent reported she had met with Mr. Sal Baddena, the new Dean of Education at Brandon University as well as with Mr. Copeland, Vice President – Academic – Assiniboine Community College.

Correspondence from Nancy Allan, Minister of Education, regarding a recently received French language grant was also highlighted.

The Board continued discussions regarding the status report of their Governance Goals.

With respect to the Community Drug and Alcohol Education Coalition information, Trustee Kruck requested the 2006 data together with a report on the first set of interviews which had been conducted. He also requested clarification regarding the information provided with respect to student support and why it was being revised. Secretary-Treasurer, Mr. Barnes, confirmed that some high schools had noted they had charged items to the wrong account and therefore needed to review their accounts and ensure items are coded properly before bringing the report back to the Board.

Trustee Karnes thanked Senior Administration for the information he requested with respect to capital projects.

Mrs. Bowslaugh – Mr. Snelling
That the report be received and filed.
Carried.

3.02 Communications for Information

- a) Joanne Muller, Secretary, Manitoba Education Board of Reference, August 30, 2011, enclosing the award of the Board of Reference with respect to the hearing held August 24, 2011, in Brandon, Manitoba. The Board of Reference award is as follows:

1. That the property known as DES North West Quarter of Section 13, Township 10, Range 18 West (consisting of 5 acres located in the north east corner of the quarter section) be transferred from The Brandon School Division to The Rolling River School Division effective as of January 1, 2012;
2. That the costs incurred by the Board of Reference relative to the hearing shall not be charged to the petitioners, to The Brandon School Division, to The Rolling River School Division, nor to the Municipalities involved; and
3. That the cost of presentations incurred by each party involved in the matter shall be borne by each party individually.

The award of the board is final and has effect in accordance with its terms. However, The Public Schools Act does not preclude an application to the Court of Queen's Bench for judicial review respecting the award.

Referred to Facilities and Transportation Committee.

- b) Nancy Allan, Minister of Education, August 30, 2011, noting the Bill 13, *The Preparing Students for Success Act* received Royal Assent on June 16, 2011. A copy of the Bill can be accessed at:

<http://web2.gov.mb.ca/laws/statues/2011/c00311e.php>.

New regulations to support the implementation of this legislation will also become effective September 6, 2011. The regulation outlines the process that will enable school boards to meet their obligations under the legislation related to supporting student access to activities and programs for those students over age 15 who have significant difficulties engaging in school programming. The *Activities and Program – Learning to Age 18 Regulation 139/2011* is attached for information and review. As well, to assist and reinforce effective communications surrounding the new legislative and regulatory requirements, a *Question & Answer* document is attached.

Referred to Education Committee.

3.03 Announcements

- a) Facilities and Transportation Committee Meeting – 1:00 p.m., Wednesday, September 14, 2011, Board Room.
- b) Education Committee Meeting – 2:00 p.m., Thursday, September 15, 2011, Board Room.
- c) BSD/BTA Provincial Election Forum – 7:00 p.m., Thursday, September 15, 2011, Victoria Inn.
- d) Finance Committee Meeting – 1:00 p.m., Monday, September 19, 2011, Board Room.
- e) Divisional Futures & Community Relations Committee Meeting – 12:00 noon, Tuesday, September 20, 2011, Board Room.

- f) Divisional Futures & Community Relations Committee Meeting – 7:00 p.m., Tuesday, September 20, 2011, École New Era School.
- g) City of Brandon/Brandon School Division Joint Meeting – 12:00 noon, Wednesday, September 21, 2011, McLaren Room.
- h) Personnel Committee Meeting – 12:00 noon, Monday, September 26, 2011, Board Room.
- i) Special Board Meeting (**In-Camera**) – 1:00 p.m., Monday, September 26, 2011, Board Room.
- j) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, September 26, 2011, Board Room.

Mr. Sumner – Dr. Ross

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was noted.
- b) Dr. Michaels, Superintendent, informed the Board of a personnel matter.
- c) Confidential #3 was reviewed by the Assistant Secretary-Treasurer Selection Committee.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- a) Confidential #2 on a Legal Matter was reviewed, discussed, and direction provided.

- Trustee Inquiries

- a) A Trustee personal item was presented for information.

Mr. Kruck - Mr. Snelling

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

IN BOARD

129/2011 Mr. Karnes – Mrs. Bowslaugh

That Confidential #3 and the recommendation therein be approved and the information contained therein be released to the public after 10:00 a.m., Tuesday, September 13, 2011.

Carried.

5.00 ADJOURNMENT

Mrs. Bowslaugh – Mr. Bartlette

That the meeting do now adjourn (10:00 p.m.)

Carried.

Chairperson

Secretary-Treasurer